

Form 26-I

Request for Release of Funds and Certification (Instructions)

The form HUD-7015.15 Request for Release of Funds (RROF) **must be printed on both sides and the original copy must be submitted to AEDC**. The RROF is a federal form and must not be altered in any way. In preparing a RROF, the Responsible Entity (RE) must ensure that all applicable sections are completed. This includes the following:

- HUD program for which funds are being requested is included
- The Name and Address of the RE
- Project description for which RE is requesting funds
- Indication of whether an EIS was or was not required
- Signature of the Certifying Officer
- Certification Date *after* expiration of public notice comment period

If the RROF does not contain all of the information listed above, it will be returned to the RE. The objection time period will not start until the RROF is completed as required. The certified RROF shall be sent to AEDC. The most current RROF can be found at the following website: <http://www.hud.gov/offices/adm/hudclips/forms/hud7.cfm>

Instructions for CDBG Projects

Part I:

1. **Program Title:** Enter “CDBG Program”
2. **HUD/State Identification Number:** Enter the ACEDP grant number designated for your project.
3. **Recipient Identification Number:** Leave this section blank.
4. **OMB Catalog Number:** Enter “CFDA 14.228”.
5. **Name and address of Responsible Entity:** Enter the address of the Responsible Entity (RE), which is the City or County who is the Grantee
6. **For Information about this request:** Enter the name and telephone number of the person to contact concerning this form and the environmental review for the activities/project listed on this form if further information or clarification is needed (e.g. the Environmental Review Compliance Liaison).
7. **Name and Address of Recipient** (if different than responsible entity): Leave this section blank.

8. HUD or State Agency to receive request: Enter “Arkansas Economic Development, 900 W. Capitol, Ste. 400, Little Rock, AR 72201.

9. Program Activity/Project Name: Enter the activity(ies)/project name(s) for which this form is submitted.

10. Location: Enter the location(s) of the activity/project. Include the Street address, City, County, and State.

11. Program Activity/Project Description: Provide a complete description of the project similar to the one provided in the Determination of Level of Review. Include all activities within the project, regardless of funding source. This could include any infrastructure that is being developed in conjunction with an ACEDP funded activity.

Part 2: Environmental Certification, Item 3: Check either “did” or “did not” require an EIS.

Signature of Certifying Officer: For CDBG projects, have the RE Certifying Officer sign the document, and provide the RE’s Title and address. The date of date of certification should be no earlier than the expiration of the public comment period.

Part 3: Do not complete this section.